

Outer North West Area Committee

Environmental Service Sub Group

**Note of 3rd February 2014 Meeting
 12.00 St Margarets Parish Centre, Horsforth**

Item	Present	Actions
	Cllr B Anderson (Chair) A&W (Ch) Cllr C Cleasby H (Cllr Cl) Cllr C Campbell, O&Y (Cllr Ca) Officers: Andrew Molyneux Highway Services (AM) Alison Gilliland Environmental Service (AG) Guy Smithson - Parks & Countryside (GS) Dawn Hutchinson Waste Management Service (DH) Wyn Davies - Housing Leeds (WD) Rachel Marshall WNW Area Support Team (RM) Claire Simms WNW Area Support Team (CS)	
1.	Apologies	
	Cllr P Wadsworth G&R John Stevens & Glen Gorner - Forestry	
2.	Minutes of previous meeting	
2.1	The minutes of the previous meeting were approved.	
3.0	Matters arising	
3.1	4.3 Andrew Molyneux to return to Richard Holdsworth with concerns raised over quad bike usage	
3.2	5.1 Acknowledged still need for services to link in i.e Housing Leeds and Localities Team to ensure no duplication of service, mulching problem as an example.	NOTED
3.3	5.6 Bins issue DH to speak to Ben Grabham and clarify at next sub group meeting.	DH
3.4	5.7 Can a report come to Area Committee on the usage of covert cameras	AG
3.5	7.1 Confirm with Area Support Team that information went out	RM
3.6	8.2 DH to check and report back at next sub group meeting	DH

4.0	Highways – Grass verge Well-being proposal	
4.1	AM discussed the potential partnership between the Area Committee and Housing Leeds on a proposed scheme to alleviate verge parking on Queensway. There are a number of issues with implementing such a scheme here; the mix between Housing Leeds residents and owner occupiers, the length of the road, the road is across 2 wards Otley & Yeadon and Guiseley & Rawdon, residents are parking on verges even where there are driveways.	
4.12	Housing Leeds will only fund works to their own properties and have therefore had to identify a stretch of properties that does not incorporate other tenancies, owner occupiers.	
4.3	AM presented the sub group with pictures identifying the proposed area 73 - 103 Queensway which is situated in the G & R ward. WD confirmed Housing Leeds would expect to contribute towards the cost of the works potentially from Area Panel and Steve Hunt would also be approached.	WD
4.4	AM confirmed that Highways had the potential to match fund but that there was a very limited pot of money, £50k across 3 wedges, to fund this type of works and if this was approved then no other money would be available for WNW. Did the sub group consider it to be a worthwhile scheme for such a limited number of properties?	ALL
4.5	The sub group acknowledged a similar scheme on Broadgate Drive in Horsforth was going to Area Committee today. Broadway in Horsforth was also discussed. In that case the majority of properties had been council owned and Highways had been able to assist in the areas that weren't. Many residents there had since installed their own driveways.	
4.6	It was agreed more work needed to be done around mapping. The residents had been consulted a couple of years ago over developing the garage site behind the properties to create parking spaces. This had not been a popular scheme as residents had not wanted to park their cars out of sight and the scheme had not progressed.	
4.7	Concerns were expressed over the very few residents that would benefit from the scheme and that dissatisfaction would be an issue with the remainder of residents wanting similar works outside their properties and being told this was a one off scheme.	
4.8	Would the scheme be phase 1 with further phases to be planned in? It was questioned whether rents could be increased if the works went ahead to reflect the increased value of the properties. WD to look into.	WD
4.9	A further suggestion was whether some sort of residents parking scheme could be introduced, potentially with costs attached.	
4.10	Should residents be consulted on this and advised if they would not financially contribute that there would be insufficient funding to progress the scheme.	
4.11	It was agreed that ward Councillors would need to discuss the scheme and if it was a one, off the implications of that.	CLLRS
4.12	Cllr Ca advised that he did not feel he could support the scheme if there wasn't a commitment to do the rest of the road.	NOTED

4.13	AM advised that there would be a huge cost if the whole of Queensway were to be done.	
4.14	There would be issues over enforcing the breach of tenancy for parking on the verges as there is a lack of suitable alternative parking.	
4.15	There was a request for a citywide strategy for parking to be made by the relevant Chief Officer to clarify the position.	ALL
5.0	Environmental Services Update	
5.1	AG gave an update on Localities and provided the sub group with details of requests for service and actions. There have been 460 requests for service between 8 th December 2013 and 29 th January 2014. Combined total for enforcement and street cleansing. It had been fairly quiet over Christmas but busy since then with blocked gulleys being a particular issue. Fly tipping too had been a problem and a discussion took place over the use of covert cameras to catch offenders. Full information to be circulated with minutes.	RM
5.2	At present cameras are in place on Ilkley Road in Otley and the signs advising the public that cameras are in place would appear to stop the problem. Holt Lane is the next location. It was questioned as to why signs had to be erected as surely it was about catching offenders and the signs clearly put people off fly tipping in a location but didn't lead to prosecutions. AM advised that it was a prolonged process through the Magistrates court to have cameras erected without signs and Leeds City Councils decision was to erect signs.	
5.3	Was it possible to get Fixed Penalty Notices (FPNs) publicised to get the message out to the public over dog fouling. It was agreed that PCSOs did not have capacity to deal with dog fouling. Cllr Ca requested a Dog Warden for Wharfedale Meadows where dogs were running loose. Also the commercial bins on Boroughgate in Otley are still in situ. Responses have been received from A & W and O & Y members for the new metal signs re dog fouling. Two per ward are being provided free of charge with extra ones being paid for by members. Discussions will take place with members and GS to decide where they should be erected. Cllr CI discussed an issue at Rawdon FC over repeated dog fouling on the pitch. GS to check if the area is a prescribed site and if not could it be designated as one and signage erected.	AG GS
5.4	Mechanical leaf collection was ongoing but there was some dispute over which areas had been done in Horsforth and there had been a lack of mulching as indicated on the performance figures. GS to do some sweeping around Horsforth Hall Park to improve the pathways.	GS

6.0	Parks & Countryside Update	
6.1	Guy Smithson gave the following update: <ul style="list-style-type: none"> • Winter pruning ongoing • work had started on Kirk Lane park 	
6.2	Cllr Ca asked about Engine Fields and requested some cutting back to the drying areas, paths and the back of the flats.	GS
7.0	Housing Leeds Update	
7.1	WD distributed data on the work undertaken by the ONW Environmental Caretakers during November – to be circulated with the minutes.	RM
7.2	WD advised that Housing Leeds were working with refuse collection services to provide additional bins on the St James estate to help with the alternative week collections. Regent Crescent was another area where panel bids for the bin areas were being considered.	
7.3	Cllr CI raised concerns over the lack of lighting in the Regents bin areas. WD advised they were aware of the issue and this should be resolved soon. They are also working on the doors and controlled entry systems here to improve the properties.	
7.3	The Chair expressed concerns over the Holtdales that jobs might be undertaken on a more reactive than the current proactive basis. Also a concern over the general cleanliness of the bin area on Holtdales supposed to be jointly maintained by Housing and Refuse collection.	
8.2	AG advised the Locality Team had seen the data for the numbers of jobs currently being undertaken by the Housing Leeds staff and were not expecting any surprises over workloads. Negotiations are still continuing with the unions and Locality Team over the combining of the 2 teams. The potential date of 1/4/14 may slip.	
9.0	Any other Business	
9.1	There was no other business.	
9.0	Date and Time of next meeting	
9.1	Monday 24 th March 12.00 pm Civic Hall Committee Room 2	